



Redwood Empire Cage Bird Club
Since 1991

Constitution and By-Laws of the Redwood Empire Cage Bird Club

Article I

Name

1. The name of the club shall be Redwood Empire Cage Bird Club.

Article II

Objectives/Purpose

1. Purpose
 - A. To join together people who share a common interest in keeping and breeding cage birds in captivity.
2. Objectives
 - A. To educate members and the general public in the best care, keeping, maintenance and breeding of cage birds.
 - B. To support bird conservation
 - C. To publish a monthly newsletter concerning activities and interest of the club.
 - D. To conform to the standards of the Internal Revenue Code as it relates to non-profit organizations.
 - E. This organization does not contemplate pecuniary gain or profit to members there of and it organized for non-profit purposes.

Article III

Membership

1. Membership
 - A. Any person interested in cage birds may be a member.
 - B. Membership classes are as follows:
 1. Individual
 2. Household (2 or more members of the same household)
 3. Juniors (under 17 years of age)
 4. Seniors (60 years of age or older)
 5. Senior household
2. Termination
 - A. Any member or non-member convicted of inhumane treatment, smuggling, stealing, or any other illegal act against the aviculture community will be disqualified or expelled from membership or advertising.
 - B. Any member whose dues are unpaid for 60 days after the month their membership expired.
 - C. Any member who is 3 months or more in arrears for any club debt will have their membership privileges suspended until account is brought current.
3. Dues
 - A. Dues are as follows and payable upon joining:
 - \$27.00 Individual
 - \$32.00 Household
 - \$22.00 Senior
 - \$27.00 Senior Household
 - \$22.00 Junior (under 17 years of age)
 - B. The amount of dues can be amended, when necessary, by the Board of Directors.
 - C. No refund of dues will be made except a pro-rated refund to any member who is expelled or disqualified.
 - D. Membership dues will expire one year from the month of payment.

Article IV

Officers/Board of Directors

1. Make-up
 - A. Officers shall be the President, Vice President, Secretary and Treasurer.
 - B. Board of directors shall consist of the Officers and three members of the club, a total of seven members.
 - C. All Board Members must be members in good standing in the Club.
2. Quorum
 - A. Any Board of Directors meeting with four or more Board Members present shall constitute a quorum.
3. Meetings
 - A. The Board of Directors shall meet monthly prior to the general membership meeting.
 - B. A special meeting of the Board of Directors may be called by any three Directors when seven days notice of that meeting is given to all Directors.
 - C. Once a meeting begins it will continue even if a Board Member leaves as long as a quorum continues to be present.
4. Removal
 - A. Any member of the Board of Directors may be suspended from the Board by a majority vote of a quorum of the board.
 - B. Any member may serve as many terms (indefinite) as they prefer and serve as long as they are willing to participate and be on the Board of Directors.
5. Term of Office
 - A. Officers/Board of Directors shall serve for two years.
 1. Three Board Members are elected one year.
 2. Four Board Members are elected the following year.
6. Vacancy
 - A. If a vacancy in the Board of Directors is created, for any reason, the Board shall appoint a club member to that office.

Article V

Duties of the Officers

1. President
 - A. Shall represent the Club in matters pertinent to the Club
 - B. Shall preside at all meetings and enforce the by-laws and rules of order.
 - C. Shall appoint all committee chairpersons and non-elected positions, subject to confirmation by the Board of Directors.
 - D. Shall be authorized, along with Secretary and Treasurer, to co-sign checks, two signatures shall be required.
2. Vice-President
 - A. Shall, in the absence of the President, perform all duties of the President.
 - B. Shall be responsible for coordinating of club programs, seeing that they are educational, informative, or social functions presented at each general meeting.
 - C. Shall assist the President as requested.
3. Secretary
 - A. Shall attend all meetings and record minutes.
 - B. Shall be responsible for the minutes being published in the monthly newsletter.
 - C. Shall maintain records and related correspondence.
 - D. Shall, in the absence of the President and Vice President, perform all duties of the President.
 - E. Shall present minutes of previous meeting to the Board for approval.
 - F. Shall maintain roster of club members in co-ordination with the membership chairperson.
 - G. Shall conduct all social and business correspondence of the Club.
 - H. Shall be authorized, along with President and Treasurer, to co-sign checks, two signatures shall be required.
4. Treasurer
 - A. Shall be responsible for all monetary collections and dispersals of the club.
 - B. Shall place all funds received in a bank account held in the name of the club as approved by the Board.
 - C. Shall keep accurate records of all financial transactions and report on the same at the Board meetings in the form of financial statements.
 - D. Shall be authorized, along with the President and Secretary, to co-sign checks, two signatures shall be required.
 - E. Shall prepare, or have prepared, as approved by the Board, all necessary County, State, and Federal reports, returns, and forms legally required.

- F. Shall furnish all financial records to the Club for inspection when so directed by the Board.
- G. Shall monitor the receipts of raffles or other club fund-raisers.

Article VI

Committees

- 1. Committees
 - A. The following standing committees shall be appointed by the President, subject to Board approval:
 - 1. Newsletter
 - 2. Raffle
 - 3. Speakers
 - 4. Nominating
 - 5. Fund-raising
 - 6. Hospitality
 - 7. Special Events
 - 8. Advertising/Public Relations
 - 9. Membership
 - B. President may appoint additional standing or special committees as they need arises, subject to Board approval.
 - C. President, under direction of Board, shall relate the responsibilities of each committee to its Chairperson.
 - D. Activities of each committee are subject to Board review.
 - E. Annually, committees will submit their operating plan, including budget, if applicable, for board approval. This information will be presented at May Board Meeting.

Article VII

Meetings

- 1. The regular meetings of the Club shall be held on the 4th Tuesday of each month unless otherwise ordered by the Board.

Article VIII

Elections

- 1. Board of Directors
 - A. Shall be elected by the general membership annually at March meeting, to be installed at April meeting.
- 2. Officers
 - A. President, Vice President, Secretary and Treasurer shall be elected by the Board of Directors annually at the April Board Meeting.
- 3. Term of Office
 - A. Board members shall serve as many consecutive terms as they wish.
- 4. Election Procedures
 - A. No later than December of each year the Board President shall appoint a member in good standing to serve as Chairperson of the Nominating Committee for the election of Board Members for ensuing the year. The President shall declare the nominations will open at the January meeting.
 - B. The nomination committee shall submit candidate names to the membership, not later than the February meeting, when nominations will be closed for the new Board Candidates.
 - C. The Chairperson shall prepare a ballot for distribution in the monthly bulletin. This ballot shall list the names the nomination committee presented as well as those nominated at the regular meeting and also space for write-in candidates.
 - D. Ballots are to be returned to the Chairperson, either by mail or in person no later than the March meeting, at which time they need to be tallied and results presented to the general membership. Ballots may be mailed to the P.O. Box and received no later than the Monday prior the to general meeting.
 - E. Installation of Board members are presented of new officers shall take place at April meeting.
 - F. Upon termination of membership on the Board, all persons shall return Club property to the secretary.

Article IX

Miscellaneous

- 1. Items not covered by By-Laws
 - A. Any item not covered by By-Laws shall be dealt with by the Board of Directors.
- 2. Amendments to By-Laws
 - A. Any amendment to By-Laws must first be approved by a majority of the Board and then submitted to the membership for approval.
- 3. Rules of Order
 - A. The Roberts Rules of Order shall prevail where by-laws of the club do not.
- 4. Disbanding the Club

- A. To disband the club, the decision must be discussed at three consecutive monthly meetings and then voted on by the club members.
- B. Upon disbanding, all club assets will be turned over to the Bird Rescue Center, Santa Rosa, California.